GUARDIAN STONE CARE & RESTORATION

Job Cost Record

Fill this in at the end of every job. Compare it with the estimate to improve your pricing (Business Manual, Chapter 9).

Job: _____ Customer: _____ Dates: _____

Item	Estimated	Actual	Difference
Field hours (all crew)			
Travel hours			
Desk hours (estimate, report, invoicing)			
Mileage			
Materials			
Equipment rental			
Other costs			
Total cost			
Amount invoiced			
Effective hourly earnings			

What took longer than expected, and why? _____

What will I change in the next estimate? _____