VOLUNTEER DAY CHECKLIST

Everything that has to happen before a group of willing people touches old stone.

CEMETERY	DATE	CREW LEADER

NUMBER OF VOLUNTEERS	HOURS WORKED (TOTAL)	WEATHER

BEFORE THE DAY

- [ ] Written permission obtained and a copy is on site
- [ ] Cemetery owner or town office notified of the date
- [ ] Stones surveyed in advance and unsafe ones flagged and marked off
- [ ] Enough D/2 and water for the number of stones planned
- [ ] Sprayers filled, labelled, and tested
- [ ] Brushes counted — natural bristle only, no nylon on marble, no wire on anything
- [ ] Gloves and eye protection for every person, not just the leaders
- [ ] Drinking water, shade, and a plan for the nearest restroom
- [ ] First aid kit and a charged phone with service confirmed on site
- [ ] Camera or phone for before-and-after photographs

THE SAFETY BRIEFING — OUT LOUD, BEFORE ANYONE STARTS

- [ ] Nobody touches a stone that is leaning, cracked through, or wobbling. Flag it and walk away.
- [ ] No bleach, no vinegar, no pressure washers, no wire brushes, no shaving cream — ever
- [ ] Wet the stone first, keep it wet, rinse thoroughly
- [ ] Gentle pressure only. If it takes force, stop.
- [ ] Nobody lifts or moves a stone alone
- [ ] Watch for ground hazards — sunken graves, woodchuck holes, buried footstones
- [ ] Ticks, poison ivy, and bees are the real injuries out here
- [ ] Results appear over weeks. Nothing will look finished today, and that is correct.

ASSIGNMENTS

TEAM / NAME	SECTION OR STONES ASSIGNED	CHECKED BY LEADER
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END OF DAY

- [ ] Every stone cleaned is logged on a Cleaning Log sheet
- [ ] After photographs taken from the same positions as the before photographs
- [ ] Sprayers emptied, rinsed, and stored labelled
- [ ] Site left clear — no bottles, flagging, or equipment behind
- [ ] Owner or town office told what was done

STONES COMPLETED (COUNT AND IDS)

PROBLEMS FOUND FOR FOLLOW-UP

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